Planning Map
Things to consider when developing a planning map

1. ***School/class description*:** the more information you can gather, the better for planning!
2. ***Lesson frequency:*** this will effect the types of lessons you plan – one off or continual
3. ***Lesson goals/objectives:*** what do you want the student to gain?
4. ***Types of lessons:*** oral communication? Text book? Writing?
5. ***Things to remember:*** what should you do to ensure an effective lesson?
6. ***Where are the students going?:*** units of work? Basic communication?
7. ***How are they going to get there?:*** what are you going to do?
8. ***Motivation:*** on the spot? Reward charts? Prizes?
9. ***Behaviour Management:*** what will you do?

-/-

Example Planning Map

School/Class Description

- small country school (173 students)
- friendly students – good rapport
- change in routine can cause problems in lesson
- boys and girls often don't mix well in activities
- class size around 25 students
- unstructured activities can cause chaos
- generally participate without rewards
- lower level of English

Lesson Frequency

- once per school visit (6 visits per year)
- large gaps between each visit

Lesson Goals/Objectives (worked out with JTE)

- for students to enjoy English with ALT
- (further) develop an interest in English through ALT
- change in routine from textbook lessons
- get student participating as much as possible
- encourage interaction with ALT in and out of class

Types of Lessons

- various activities – or activities with several different components
- group work with roles for each students

Motivation

- instant rewards for group activities (winners etc)
- 'genki' attitude for class
- Talk to students outside class

Things to Remember

- structured group activities (well planned by teacher so that they gradually become unstructured)
- warm up activities that include all students
- give enough support so that they feel confident in attempting to use English
- invite pair teaching when students don't understand before using teacher to translate
- give examples/models of tasks before students complete them